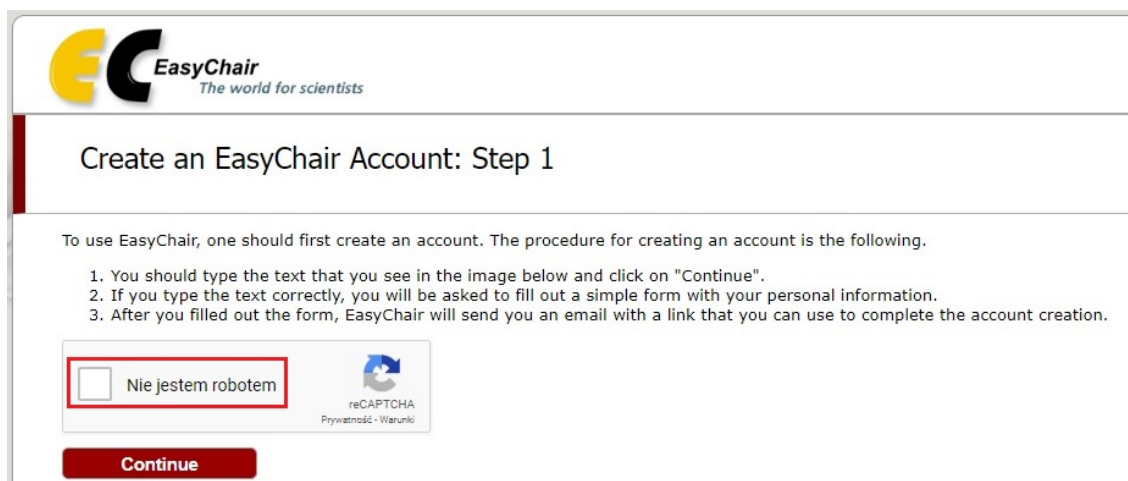


Zakładanie konta w systemie EasyChair

1. Otworzyć [stronę systemu przesyłania zgłoszeń EPMCCS2018](#). Następnie należy zaznaczyć pole „Nie jestem robotem” i potwierdzić przyciskiem „Continue”.



EasyChair
The world for scientists

Create an EasyChair Account: Step 1

To use EasyChair, one should first create an account. The procedure for creating an account is the following.

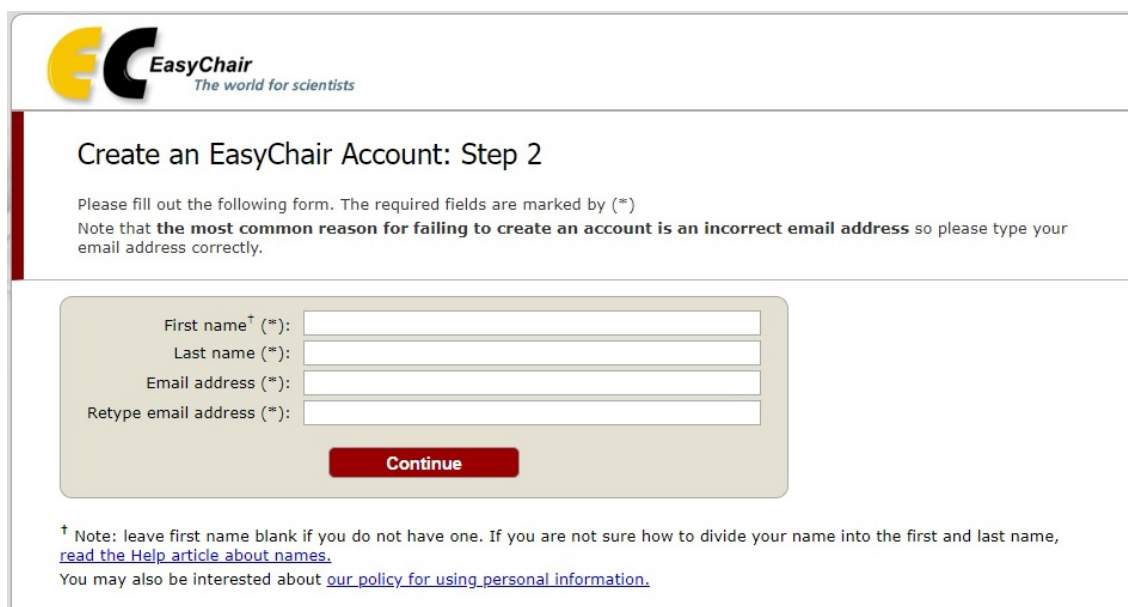
1. You should type the text that you see in the image below and click on "Continue".
2. If you type the text correctly, you will be asked to fill out a simple form with your personal information.
3. After you filled out the form, EasyChair will send you an email with a link that you can use to complete the account creation.

Nie jestem robotem

reCAPTCHA
Prywatność - Warunki

Continue

2. W kolejnym kroku należy uzupełnić puste pola, a następnie wybrać „Continue”.



EasyChair
The world for scientists

Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by (*)

Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name[†] (*):

Last name (*):

Email address (*):

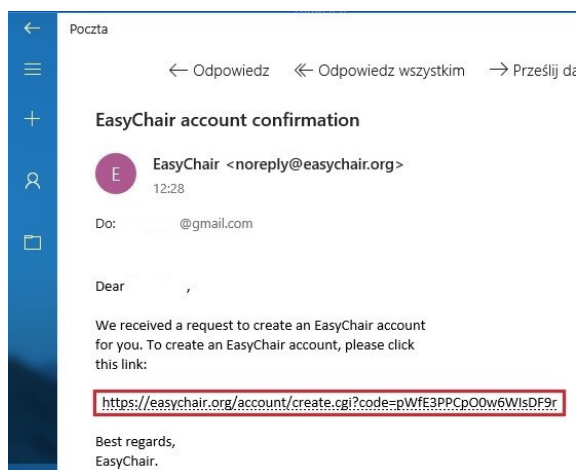
Retype email address (*):

Continue

[†] Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#).

You may also be interested about [our policy for using personal information](#).

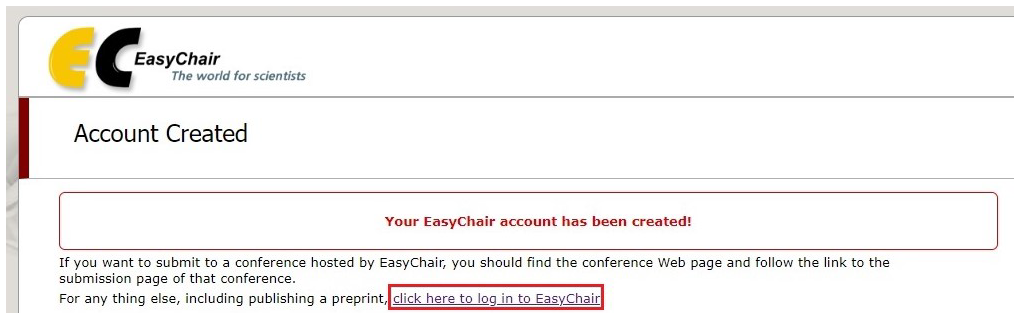
3. Po wykonaniu kroku 2 należy odczytać wiadomość email z potwierdzeniem rejestracji konta w EasyChair i następnie potwierdzić rejestrację poprzez kliknięcie w link przesłany w wiadomości.



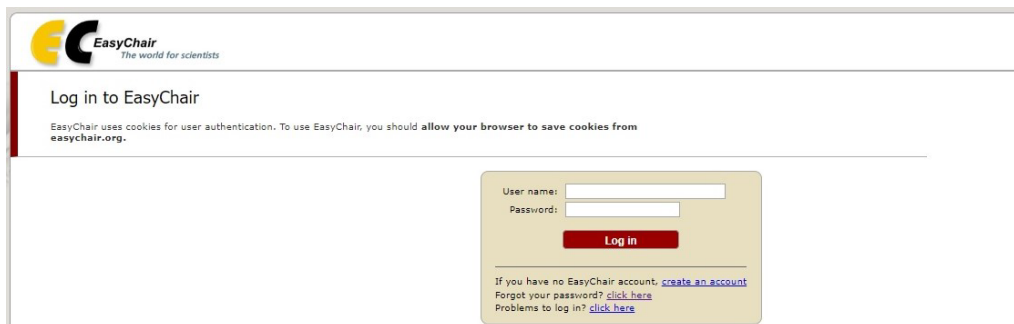
4. Po wykonaniu kroku 3, nastąpi ponowne przekierowanie do formularza rejestracyjnego, w celu uzupełnienia pozostałych danych. Po wprowadzeniu wymaganych informacji należy wybrać opcję „Create my account”. Pola oznaczone (*) są obowiązkowe.

The image shows a screenshot of the EasyChair website's account creation page. The header features the EasyChair logo (a stylized 'E' and 'C' in yellow and black) and the tagline "The world for scientists". The main heading is "Create an EasyChair Account: Last Step". Below the heading, there is a message: "Hello Xxxx Yyyy! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch." The form itself is titled "To use EasyChair, you must agree to its Terms of Service (view terms), (download terms)." and includes a checkbox for "I agree to EasyChair Terms of Service". The form is divided into two sections: "Enter your personal data." and "Enter your account information. Note that user names are case-insensitive". The "Enter your personal data." section includes fields for "First name*", "Last name (*)", "Organization (*)", and "Country (*)". Below these is a note: "The Web page is used to provide a link to it on some EasyChair pages, for example when you are mentioned as an author of paper. It is optional. Please do not use the Web page of your organization here: if you fill this out, it should only be your personal Web page." and a field for "Your personal Web page:". The "Enter your account information." section includes fields for "User name (*)", "Password (*)", and "Retype the password (*)". At the bottom of the form is a red button labeled "Create my account". Below the form, there is a footnote: "† Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, read the Help article about names. You may also be interested about our policy for using personal information."

5. Jeżeli procedura w kroku 4 została wykonana poprawnie, to wyświetlony zostanie komunikat o utworzeniu konta (pokazany na poniższym obrazie). W celu przejścia do strony logowania, należy wybrać „*click here to log in to EasyChair*”.



6. Po otwarciu strony logowania, należy wprowadzić utworzoną nazwę i hasło użytkownika a następnie zalogować się wybierając „Log in”.



7. Po zalogowaniu do konta, wyświetlona zostanie strona pokazana na poniższym obrazie.

